

# Finance

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## 2014 Breakthrough Strategies

Department Breakthrough Strategy	Measurable Outcome	Measured or Completed By:	Strategic Plan Goal
Enhance contracting policies to increase awards to local businesses where it makes sound business sense	Maintain a level of 50% or greater in local spending	Quarterly	Jobs
Evaluate opportunities to refinance existing obligations	Refinance existing obligations as appropriate	Q4	Transforming Government
Reengineer long-term financial planning and projections for revenues and expenses	Changes proposed for long-term planning and projections	Q2	Transforming Government
Consider new mail delivery strategy through optimization study	Optimization study recommendations implemented	Q4	Transforming Government
Develop a policy on funding for maintenance of City facilities and infrastructure, review building requirements, contract language and warrantee requirements	Reduction in emergency City facility repairs	Q4	Transforming Government

## All Funds Summary

	2012	2013		2014	2014 Budget - * 2013 Amended Budget
		Original Budget	* 2013 Amended Budget		
<b>Use of Funds</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
General Fund	\$3,186,023	\$3,294,638	\$3,320,160	\$3,103,025	(\$217,135)
Office Services Fund	1,576,407	1,756,035	1,756,035	1,758,297	2,262
PSST Fund	149,265	0	0	0	0
<b>Total</b>	<b>\$4,911,695</b>	<b>\$5,050,673</b>	<b>\$5,076,195</b>	<b>\$4,861,322</b>	<b>(\$214,873)</b>
<b>Positions</b>					
General Fund	36.25	36.75	36.75	34.75	(2.00)
Office Services Fund	9.00	9.00	9.00	9.00	0.00
PSST Fund	2.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>47.25</b>	<b>45.75</b>	<b>45.75</b>	<b>43.75</b>	<b>(2.00)</b>

\* 2013 Amended Budget as of 8/20/3013

## Significant Changes vs. 2013

General Fund	<i>Net Increase</i> to fund 2014 salary structure, pay for performance, pay practices, and medical plan	\$47,599
	<i>Net Decrease</i> for staffing changes	(133,160)
	<i>Net Decrease</i> in multiple lines per trending costs	(131,574)
Office Services Fund	<i>Net Increase</i> to fund 2014 salary structure, pay for performance, pay practices, and medical plan	14,497
	<i>Net Decrease</i> in multiple operating lines per trending costs	(12,235)

## Finance

The Finance Department provides fiscal accountability and reporting for the City and its enterprises.

### Accounting

- Provides accounting and financial reporting services for City departments, enterprises, component units, and federal and state grants.
- Maintains accounting information for 75 funds, 258 departments, and \$440 million in expenditures.
- Oversees the City's cash, investment, and debt activities, which include approximately \$564 million in cash and investments, and \$242 million in debt across all funds.
- Oversees the accounts receivable process.

### Accounts Payable

- Processes invoices for payment; administration and oversight of the City's Visa card program including training, auditing and compliance; and managing encumbrances including all contract, purchase order and change orders.
- Disburses payments for the Emergency Services Agency, Pikes Peak Regional Communications Network, and invoice tracking and oversight for the Pikes Peak Rural Transportation Authority (PPRTA) – processing over 45,000 invoices amounting to over \$166 million annually for payment, and over 2,300 invoices are reviewed and audited for the PPRTA.

### Budget

- Maintains the City's fiscal integrity through efficient allocation of resources and presents information with fiscal transparency to the Mayor, City Council, and the citizens of this community.
- Manages the annual budget process and prepares the annual budget document.
- Provides analytical support to the Mayor, Chief of Staff, City Council, and City departments.
- Conducts fiscal review and management of special districts in the City.
- Develops and manages the City's capital improvement program.
- Prepares quarterly financial reports.

### Grants Administration

- Implement and manage a citywide grant coordination, administration and compliance to ensure proper reporting and compliance, and to maximize grant funding opportunities.

### Payroll and Pensions

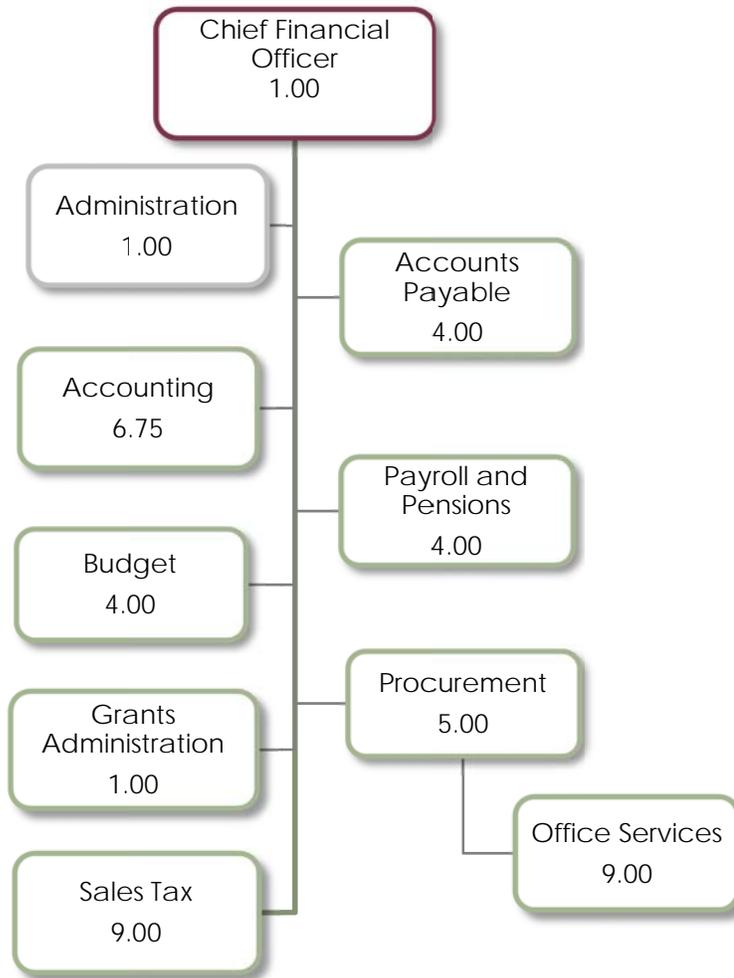
- Provides all time, payroll, and pension support to all City departments and enterprises.
- Administers payroll, new hire and job action processes.
- Processes terminations, workers' compensation calculations, benefits processing and remittance to vendors, time administration, and many other payroll related activities.

### Sales Tax

- Administers sales and use taxes.
- Registers applicants for new sales and use tax licenses.
- Collects sales and use tax from taxpayers.
- Interprets and ensures compliance with the City Code.
- Delivers a high level of customer service to taxpayers.
- Conducts taxpayer education classes.

Procurement Services

- Provides solicitation, negotiation, and award of purchase orders and contracts for all City departments as well as the Pikes Peak Rural Transportation Authority (PPRTA), while maintaining competitiveness, innovation, and compliance with procurement laws.
- Responsible for 3,700 purchase orders, task orders, and formal contracts totaling over \$130 million annually.
- The Division is one of only 20% of cities and counties nationwide that have been recognized by the National Institute of Governmental Purchasing (NIGP) for 100% professionally certified staff.
- Manages Office Services, which provides reprographics and mail processing support to all City departments and Springs Utilities. In addition, Office Services provides record storage and retrieval for City departments.



The organizational chart illustrates all positions that report to this department including 1.00 grant-funded position that is funded from the Transit Grant Fund; therefore, this position is not counted in the Position Totals of the funding tables in this narrative.

The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2013, and changes occurring as part of the 2014 Budget for each fund including General Fund, Office Services Fund, Public Safety Sales Tax, and Transit Grant Fund.

Use of Funds	2011	2012	2013	* 2013	2014	2014 Budget -
	Actual	Actual	Original Budget	Amended Budget	Budget	* 2013 Amended Budget
Salary/Benefits/ Pensions	\$3,257,524	\$2,911,448	\$3,001,360	\$3,026,883	\$2,879,923	(\$146,960)
Operating	279,966	274,575	293,278	293,278	223,102	(70,176)
Capital Outlay	287	0	0	0	0	0
<b>Total</b>	<b>\$3,537,777</b>	<b>\$3,186,023</b>	<b>\$3,294,638</b>	<b>\$3,320,161</b>	<b>\$3,103,025</b>	<b>(\$217,136)</b>
Position Title	2012	2013	* 2013	2014	2014 Budget -	
	Actual	Original Budget	Amended Budget	Budget	* 2013 Amended Budget	
Accountant I	1.00	0.00	0.00	0.00	0.00	
Accountant II	0.50	0.75	0.75	0.75	0.00	
Accounting Manager	1.00	1.00	1.00	1.00	0.00	
Accounting Technician	6.00	7.00	7.00	2.00	(5.00)	
Accounts Payable Supervisor	0.00	0.00	0.00	1.00	1.00	
Accounts Pay/Rec Specialist	0.00	0.00	0.00	2.00	2.00	
Administrative Technician	2.00	2.00	2.00	1.00	(1.00)	
Analyst II, Budget	0.00	0.00	0.00	1.00	1.00	
Analyst II, Financial	0.00	0.00	0.00	1.00	1.00	
Budget Manager	1.00	1.00	1.00	1.00	0.00	
Chief Financial Officer	1.00	1.00	1.00	1.00	0.00	
Finance Supervisor	2.00	2.00	2.00	0.00	(2.00)	
Grants Administrator	0.00	0.00	0.00	1.00	1.00	
Payroll & Pension Administrator	0.00	0.00	0.00	1.00	1.00	
Payroll Clerk II	0.00	0.00	0.00	2.00	2.00	
Payroll Specialist	1.00	1.00	1.00	1.00	0.00	
Principal Analyst, Budget	1.00	1.00	1.00	0.00	(1.00)	
Procurement Services Manager	1.00	1.00	1.00	1.00	0.00	
Sales Tax Auditor	4.00	4.00	4.00	0.00	(4.00)	
Sales Tax Auditor II	0.00	0.00	0.00	1.00	1.00	
Sales Tax Enforcement Spvsr	0.00	0.00	0.00	1.00	1.00	
Sales Tax Investigator	6.00	2.00	2.00	2.00	0.00	
Sales Tax Investigator II	0.00	1.00	1.00	1.00	0.00	
Sales Tax Manager	1.00	1.00	1.00	1.00	0.00	
Sales Tax Technician	1.00	1.00	1.00	2.00	1.00	
Senior Accountant	4.00	4.00	4.00	4.00	0.00	
Senior Budget Analyst	2.00	2.00	2.00	2.00	0.00	
Senior Contracting Specialist	0.75	2.00	2.00	3.00	1.00	
Senior Sales Tax Auditor	0.00	1.00	1.00	0.00	(1.00)	
Staff Assistant	0.00	1.00	1.00	0.00	(1.00)	
<b>Total Positions</b>	<b>36.25</b>	<b>36.75</b>	<b>36.75</b>	<b>34.75</b>	<b>(2.00)</b>	

\* 2013 Amended Budget as of 8/20/2013

<b>Funding Changes</b>	<b>During 2013</b>	<b>* 2013 Amended - 2013 Original Budget</b>
	Implement 2013 civilian merit pay	\$25,524
	<b>Total During 2013</b>	<b>\$25,524</b>
	<b>For 2014</b>	<b>2014 Budget - * 2013 Amended Budget</b>
	Increase to realign eligible positions to new salary structure	\$12,702
	Net Increase for medical plan (increased plan costs partially offset by cost decreases from new, expanded nationwide network, best practice shift to consumer driven health plan and other plan design changes)	11,880
	Increase for pay for performance	33,412
	Decrease to align pay practices with industry standards	(10,395)
	Decrease to Salaries/Benefits/Pensions due to reclass of 1.00 FTE Prinicpal Analyst to Analyst II position and eliminate 1.00 FTE Staff Assistant position	(77,400)
	Decrease to Salaries/Benefits/Pensions due to elimination of 2.00 FTE Sales Tax Auditor positions and 1.00 FTE Sales Tax Tech position	(232,000)
	Increase to Salaries/Benefits/Pensions due to added 1.00 FTE Grants Manager position	93,600
	Increase to Salaries/Benefits/Pensions due to added 1.00 FTE Senior Analyst position	82,640
	Net Decrease to Salaries/Benefits/Pensions to be consistent with current staffing costs	(35,876)
	Net Decrease in multiple lines per trending costs	(95,698)
<b>Total For 2014</b>	<b>(\$217,135)</b>	

<b>Position Changes</b>	<b>During 2013</b>	<b>* 2013 Amended - 2013 Original Budget</b>
	None	0.00
	<b>Total During 2013</b>	<b>0.00</b>
	<b>For 2014</b>	<b>2014 Budget - * 2013 Amended Budget</b>
	Eliminate 1.00 Principle Analyst position	(1.00)
	Eliminate 2.00 Sales Tax Auditor positions	(2.00)
	Eliminate 1.00 Accounting Technician position	(1.00)
	Add 1.00 Senior Analyst position	1.00
	Add 1.00 Grants Administrator Position	1.00
	Reclass 1.00 Sales Tax Auditor position to Analyst II	0.00
	Reclass 1.00 Staff Assistant position to Analyst II	0.00
<b>Total For 2014</b>	<b>(2.00)</b>	

\* 2013 Amended Budget as of 8/20/2013

Support Services/Office Services Fund †	<b>Source of Funds</b>	<b>2011 Actual</b>	<b>2012 Actual</b>	<b>2013 Original Budget</b>	<b>* 2013 Amended Budget</b>	<b>2014 Budget</b>	<b>2014 Budget - * 2013 Amended Budget</b>	
	Utilities Allocation	\$409,825	\$366,791	\$366,807	\$366,807	\$335,000	(\$31,807)	
	City Allocation	517,800	582,504	582,504	582,504	596,497	13,993	
	Postage	327,963	231,887	391,818	391,818	340,000	(51,818)	
	Workorders	284,483	347,014	280,253	280,253	275,000	(5,253)	
	Other	279,076	149,634	134,653	134,653	211,800	77,147	
	<b>Total</b>	<b>\$1,819,147</b>	<b>\$1,677,830</b>	<b>\$1,756,035</b>	<b>\$1,756,035</b>	<b>\$1,758,297</b>	<b>\$2,262</b>	
	<b>Use of Funds</b>	<b>2011 Actual</b>	<b>2012 Actual</b>	<b>2013 Original Budget</b>	<b>* 2013 Amended Budget</b>	<b>2014 Budget</b>	<b>2014 Budget - * 2013 Amended Budget</b>	
	Salary/Benefits/ Pensions	\$616,362	\$567,210	\$565,059	\$565,059	\$589,798	\$24,739	
	Operating	1,012,962	1,009,197	1,187,685	1,187,685	1,168,499	(19,186)	
	Capital Outlay	0	0	3,291	3,291	0	(3,291)	
	<b>Total</b>	<b>\$1,629,324</b>	<b>\$1,576,407</b>	<b>\$1,756,035</b>	<b>\$1,756,035</b>	<b>\$1,758,297</b>	<b>\$2,262</b>	
	<b>Position Title</b>		<b>2012 Actual</b>	<b>2013 Original Budget</b>	<b>* 2013 Amended Budget</b>	<b>2014 Budget</b>	<b>2014 Budget - * 2013 Amended Budget</b>	
	Digital Imaging Technician		1.00	1.00	1.00	1.00	0.00	
Graphics Technician		1.00	1.00	1.00	1.00	0.00		
Office Services Coordinator		1.00	1.00	1.00	1.00	0.00		
Office Specialist, Mail		2.00	2.00	2.00	2.00	0.00		
Printing Technician		1.00	1.00	1.00	1.00	0.00		
Printing Technician I		1.00	1.00	1.00	1.00	0.00		
Senior Office Specialist		2.00	2.00	2.00	2.00	0.00		
<b>Total Positions</b>		<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.00</b>		
† Prior to 2011 Office Services was included in the Support Services Fund.								

\* 2013 Amended Budget as of 8/20/2013

<b>Funding Changes</b>	<b>During 2013</b>	<b>* 2013 Amended - 2013 Original Budget</b>
	Implement 2013 civilian merit pay	\$0
	<b>Total During 2013</b>	<b>\$0</b>
	<b>For 2014</b>	<b>2014 Budget - * 2013 Amended Budget</b>
	Increase to realign eligible positions to new salary structure	\$1,052
	Net Increase for medical plan (increased plan costs partially offset by cost decreases from new, expanded nationwide network, best practice shift to consumer driven health plan and other plan design changes)	7,800
	Increase for pay for performance	5,645
	Decrease to align pay practices with industry standards	0
	Increase to Salaries/Benefits/Pensions to be consistent with current staffing costs	10,242
	Decrease in multiple operating lines per trending costs	(22,477)
<b>Total For 2014</b>	<b>\$2,262</b>	

<b>Position Changes</b>	<b>During 2013</b>	<b>* 2013 Amended - 2013 Original Budget</b>
	None	0.00
	<b>Total During 2013</b>	<b>0.00</b>
	<b>For 2014</b>	<b>2014 Budget - * 2013 Amended Budget</b>
	None	0.00
	<b>Total For 2014</b>	<b>0.00</b>

\* 2013 Amended Budget as of 8/20/2013

PSST	Use of Funds	2011 Actual	2012 Actual	2013 Original Budget	* 2013 Amended Budget	2014 Budget	2014 Budget - * 2013 Amended Budget
	Salary/Benefits/Pensions	\$148,978	\$149,265	\$0	\$0	\$0	\$0
	Operating	0	0	0	0	0	0
	Capital Outlay	0	0	0	0	0	0
	<b>Total</b>	<b>\$148,978</b>	<b>\$149,265</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Changes	During 2013	* 2013 Amended - 2013 Original Budget
	None	\$0
	<b>Total During 2013</b>	<b>\$0</b>
	For 2014	2014 Budget - * 2013 Amended Budget
	None	\$0
<b>Total For 2014</b>	<b>\$0</b>	

Position Changes	During 2013	* 2013 Amended - 2013 Original Budget
	None	0.00
	<b>Total During 2013</b>	<b>0.00</b>
	For 2014	2014 Budget - * 2013 Amended Budget
	None	0.00
<b>Total For 2014</b>	<b>0.00</b>	

\* 2013 Amended Budget as of 8/20/2013

## City of Colorado Springs Budget Detail Report

001 GENERAL FUND  
Finance

Account #	Description	2011 Actuals	2012 Actuals	2013 Budget	2014 Budget	2013 Budget to 2014 Budget \$ Change	2013 Budget to 2014 Budget % Change
51205	CIVILIAN SALARIES	2,519,692	2,222,366	2,410,750	2,291,080	(119,670)	-4.96%
51210	OVERTIME	9,237	2,346	3,000	7,700	4,700	156.67%
51215	ACHIEVEMENT AWARD	2,767	0	0	0	0	0.00%
51220	SEASONAL TEMPORARY	53,180	40,993	0	1,000	1,000	0.00%
51240	RETIREMENT TERMINATION SICK	0	10,731	0	0	0	0.00%
51245	RETIREMENT TERM VACATION	39,208	55,129	0	0	0	0.00%
51260	VACATION BUY PAY OUT	6,180	6,587	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(17,487)	(14,163)	0	0	0	0.00%
51610	PERA	348,004	300,655	308,001	308,348	347	0.11%
51612	RETIREMENT HEALTH SAVINGS	0	27,474	0	0	0	0.00%
51615	WORKERS COMPENSATION	5,697	5,088	6,289	4,629	(1,660)	-26.40%
51620	EQUITABLE LIFE INSURANCE	7,063	6,055	6,493	8,382	1,889	29.09%
51640	DENTAL INSURANCE	11,821	10,471	12,185	10,860	(1,325)	-10.87%
51665	CASH BACK	9,556	7,408	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	8,090	10,990	9,588	11,430	1,842	19.21%
51690	MEDICARE	34,617	30,426	35,049	30,094	(4,955)	-14.14%
51695	CITY EPO MEDICAL PLAN	219,408	165,640	210,004	189,719	(20,285)	-9.66%
51696	ADVANTAGE HD MED PLAN	439	20,773	0	16,680	16,680	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	52	2,484	0	0	0	0.00%
51699	BENEFITS REIMBURSEMENT	0	(5)	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>3,257,524</b>	<b>2,911,448</b>	<b>3,001,359</b>	<b>2,879,922</b>	<b>(121,437)</b>	<b>-4.05%</b>
52105	MISCELLANEOUS OPERATING	(339)	866	0	0	0	0.00%
52110	OFFICE SUPPLIES	(2,417)	10,654	19,050	14,500	(4,550)	-23.88%
52111	PAPER SUPPLIES	(2,232)	(868)	750	1,300	550	73.33%
52120	COMPUTER SOFTWARE	188	1,934	200	1,850	1,650	825.00%
52125	GENERAL SUPPLIES	84	0	3,900	651	(3,249)	-83.31%
52135	POSTAGE	50,329	42,098	59,509	55,300	(4,209)	-7.07%
52220	MAINT OFFICE MACHINES	1,470	239	1,150	950	(200)	-17.39%
52405	ADVERTISING SERVICES	1,896	1,085	0	1,200	1,200	0.00%
52418	COMPUTER SERVICES	2,079	2,245	3,795	2,300	(1,495)	-39.39%
52431	CONSULTING SERVICES	0	18,000	0	0	0	0.00%
52560	PARKING SERVICES	0	21	3,600	0	(3,600)	-100.00%
52568	BANK AND INVESTMENT FEES	0	0	17,900	17,900	0	0.00%
52573	CREDIT CARD FEES	61	173	0	150	150	0.00%
52575	SERVICES	23,831	16,781	10,446	7,350	(3,096)	-29.64%
52590	TEMPORARY EMPLOYMENT	120,644	114,840	74,275	18,000	(56,275)	-75.77%
52605	CAR MILEAGE	316	0	800	300	(500)	-62.50%
52607	CELL PHONE ALLOWANCE	0	0	0	3,400	3,400	0.00%
52615	DUES AND MEMBERSHIP	4,208	3,466	5,409	5,391	(18)	-0.33%
52625	MEETING EXPENSES IN TOWN	2,058	758	2,750	2,100	(650)	-23.64%
52630	TRAINING	4,021	3,305	11,850	12,450	600	5.06%
52635	EMPLOYEE EDUCATIONL ASSISTANCE	5,248	0	0	0	0	0.00%
52645	SUBSCRIPTIONS	1,498	949	1,320	1,050	(270)	-20.45%
52655	TRAVEL OUT OF TOWN	17,459	2,720	9,970	14,000	4,030	40.42%
52705	COMMUNICATIONS	190	0	0	0	0	0.00%
52706	WIRELESS COMMUNICATION	1,440	472	1,920	960	(960)	-50.00%
52735	TELEPHONE LONG DIST CALLS	821	770	1,505	1,150	(355)	-23.59%
52736	CELL PHONE AIRTIME	60	0	0	0	0	0.00%
52738	CELL PHONE BASE CHARGES	6,997	5,799	5,500	4,750	(750)	-13.64%
52775	MINOR EQUIPMENT	0	0	2,500	2,500	0	0.00%
52776	PRINTER CONSOLIDATION COST	0	13,594	19,800	21,000	1,200	6.06%
52795	RENTAL OF EQUIPMENT	16,012	4,026	300	300	0	0.00%
52874	OFFICE SERVICES PRINTING	14,308	15,488	23,629	20,500	(3,129)	-13.24%
52875	OFFICE SERVICES RECORDS	9,736	13,154	11,450	11,800	350	3.06%
60113	MISCELLANEOUS	0	1,230	0	0	0	0.00%
60610	ECONOMIC DEVELOP INCENTIVES	0	15	0	0	0	0.00%
65160	RECRUITMENT	0	761	0	0	0	0.00%
<b>Total Operating Expenses</b>		<b>279,966</b>	<b>274,575</b>	<b>293,278</b>	<b>223,102</b>	<b>(70,176)</b>	<b>-23.93%</b>
53020	COMPUTERS NETWORKS	287	0	0	0	0	0.00%
<b>Total Capital Outlay</b>		<b>287</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>3,537,777</b>	<b>3,186,023</b>	<b>3,294,637</b>	<b>3,103,024</b>	<b>(191,613)</b>	<b>-5.82%</b>

Totals may differ from narratives due to rounding.

**City of Colorado Springs  
Budget Detail Report**

505 OFFICE SERVICES  
Office Services

Account #	Description	2011 Actuals	2012 Actuals	2013 Budget	2014 Budget	2013 Budget to 2014 Budget \$ Change	2013 Budget to 2014 Budget % Change
51205	CIVILIAN SALARIES	448,185	413,518	414,520	419,451	4,931	1.19%
51210	OVERTIME	10,794	9,101	12,000	16,000	4,000	33.33%
51240	RETIREMENT TERMINATION SICK	5,604	0	0	0	0	0.00%
51245	RETIREMENT TERM VACATION	6,788	0	0	0	0	0.00%
51260	VACATION BUY PAY OUT	1,031	937	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(1,031)	(1,071)	0	0	0	0.00%
51610	PERA	61,539	54,078	52,855	56,547	3,692	6.99%
51615	WORKERS COMPENSATION	3,435	3,269	2,554	3,255	701	27.45%
51620	EQUITABLE LIFE INSURANCE	1,295	1,177	1,150	1,407	257	22.35%
51640	DENTAL INSURANCE	2,644	2,772	2,800	2,760	(40)	-1.43%
51655	RETIRED EMP MEDICAL INS	2,195	2,213	0	2,212	2,212	0.00%
51665	CASH BACK	2,013	705	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	1,680	2,880	3,000	3,000	0	0.00%
51690	MEDICARE	5,127	4,373	5,968	4,416	(1,552)	-26.01%
51695	CITY EPO MEDICAL PLAN	64,375	40,102	70,212	72,950	2,738	3.90%
51696	ADVANTAGE HD MED PLAN	631	30,402	0	7,800	7,800	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	57	2,760	0	0	0	0.00%
51699	BENEFITS REIMBURSEMENT	0	(6)	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>616,362</b>	<b>567,210</b>	<b>565,059</b>	<b>589,798</b>	<b>24,739</b>	<b>4.38%</b>
52110	OFFICE SUPPLIES	2,244	3,638	2,800	2,800	0	0.00%
52115	MEDICAL SUPPLIES	80	112	210	200	(10)	-4.76%
52120	COMPUTER SOFTWARE	4,138	1,934	1,400	1,400	0	0.00%
52125	GENERAL SUPPLIES	830	1,197	3,000	1,000	(2,000)	-66.67%
52135	POSTAGE	(1,763)	111	400	400	0	0.00%
52140	WEARING APPAREL	428	348	550	500	(50)	-9.09%
52220	MAINT OFFICE MACHINES	15,677	8,423	0	20,406	20,406	0.00%
52235	MAINT MACHINERY AND APPARATUS	61	0	0	0	0	0.00%
52305	MAINT SOFTWARE	0	0	4,270	0	(4,270)	-100.00%
52450	LAUNDRY AND CLEANING SERVICES	3,135	816	2,000	1,600	(400)	-20.00%
52568	BANK AND INVESTMENT FEES	0	122	0	150	150	0.00%
52573	CREDIT CARD FEES	69	61	0	300	300	0.00%
52575	SERVICES	14,131	1,868	7,315	7,315	0	0.00%
52590	TEMPORARY EMPLOYMENT	0	24,233	34,000	34,000	0	0.00%
52605	CAR MILEAGE	0	0	100	100	0	0.00%
52615	DUES AND MEMBERSHIP	300	0	750	700	(50)	-6.67%
52625	MEETING EXPENSES IN TOWN	269	0	0	100	100	0.00%
52630	TRAINING	0	200	450	450	0	0.00%
52645	SUBSCRIPTIONS	0	300	25	50	25	100.00%
52705	COMMUNICATIONS	11,827	11,892	14,038	0	(14,038)	-100.00%
52735	TELEPHONE LONG DIST CALLS	31	30	100	100	0	0.00%
52738	CELL PHONE BASE CHARGES	213	0	0	0	0	0.00%
52765	LEASE PURCHASE PAYMENTS	191	0	0	0	0	0.00%
52775	MINOR EQUIPMENT	1,063	4,679	20,100	0	(20,100)	-100.00%
52776	PRINTER CONSOLIDATION COST	0	148,939	127,000	201,000	74,000	58.27%
52795	RENTAL OF EQUIPMENT	173,619	50,402	0	5,000	5,000	0.00%
52805	ADMIN PRORATED CHARGES	170,940	161,604	167,928	167,928	0	0.00%
52872	MAINT FLEET VEHICLES EQP	8,132	7,834	13,000	13,000	0	0.00%
52874	OFFICE SERVICES PRINTING	237	0	0	0	0	0.00%
52880	PURCHASES FOR RESALE	233,639	247,851	406,836	250,000	(156,836)	-38.55%
52915	PASSTHRU MAIL	326,620	286,493	307,000	400,000	93,000	30.29%
52919	PASSTHRU RECORDS	46,851	46,110	74,413	60,000	(14,413)	-19.37%
<b>Total Operating Expenses</b>		<b>1,012,962</b>	<b>1,009,197</b>	<b>1,187,685</b>	<b>1,168,499</b>	<b>(19,186)</b>	<b>-1.62%</b>
53020	COMPUTERS NETWORKS	0	0	3,291	0	(3,291)	-100.00%
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>3,291</b>	<b>0</b>	<b>(3,291)</b>	<b>-100.00%</b>
<b>Total Expenses</b>		<b>1,629,324</b>	<b>1,576,407</b>	<b>1,756,035</b>	<b>1,758,297</b>	<b>2,262</b>	<b>0.13%</b>

Totals may differ from narratives due to rounding.

**City of Colorado Springs  
Budget Detail Report**

171 PUBLIC SAFETY SALES TAX

Finance

Account #	Description	2011 Actuals	2012 Actuals	2013 Budget	2014 Budget	2013 Budget to 2014 Budget \$ Change	2013 Budget to 2014 Budget % Change
51205	CIVILIAN SALARIES	114,504	114,966	0	0	0	0.00%
51610	PERA	15,041	14,874	0	0	0	0.00%
51615	WORKERS COMPENSATION	288	288	0	0	0	0.00%
51620	EQUITABLE LIFE INSURANCE	324	312	0	0	0	0.00%
51640	DENTAL INSURANCE	841	845	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	480	480	0	0	0	0.00%
51690	MEDICARE	1,613	1,595	0	0	0	0.00%
51695	CITY EPO MEDICAL PLAN	15,727	8,206	0	0	0	0.00%
51696	ADVANTAGE HD MED PLAN	144	6,941	0	0	0	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	16	758	0	0	0	0.00%
<b>Total Salaries and Benefits</b>		<b>148,978</b>	<b>149,265</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Operating Expenses</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>148,978</b>	<b>149,265</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

Totals may differ from narratives due to rounding.

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