

Fleet Management

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2013 Breakthrough Strategies

- Transition the current in-house management of City and CSU owned fleet to privately run businesses to achieve significant cost savings while assuring a high level of quality service delivery. Measurable outcome: Outsourcing in place by Q4 2013.

All Funds Summary

	Use of Funds	2011 Actual	2012 Original Budget	* 2012 Amended Budget	2013 Budget	2013 Budget -
						* 2012 Amended Budget
All Funds	PSST	\$98,233	\$109,784	\$109,784	\$0	(\$109,784)
	Support Services - Fleet Fund	15,711,228	18,960,309	18,960,309	16,230,273	(2,730,036)
	Total Other Funds	\$15,809,461	\$19,070,093	\$19,070,093	\$16,230,273	(\$2,839,820)
	PSST Positions	1.50	1.50	1.50	0.00	(1.50)
	Support Services - Fleet Fund Positions	66.50	66.50	66.50	68.00	1.50
	Total Positions	68.00	68.00	68.00	68.00	0.00

* 2012 Amended Budget same as Original Budget as of 8/30/2012.

Significant Financial and Staff Modifications vs. 2012

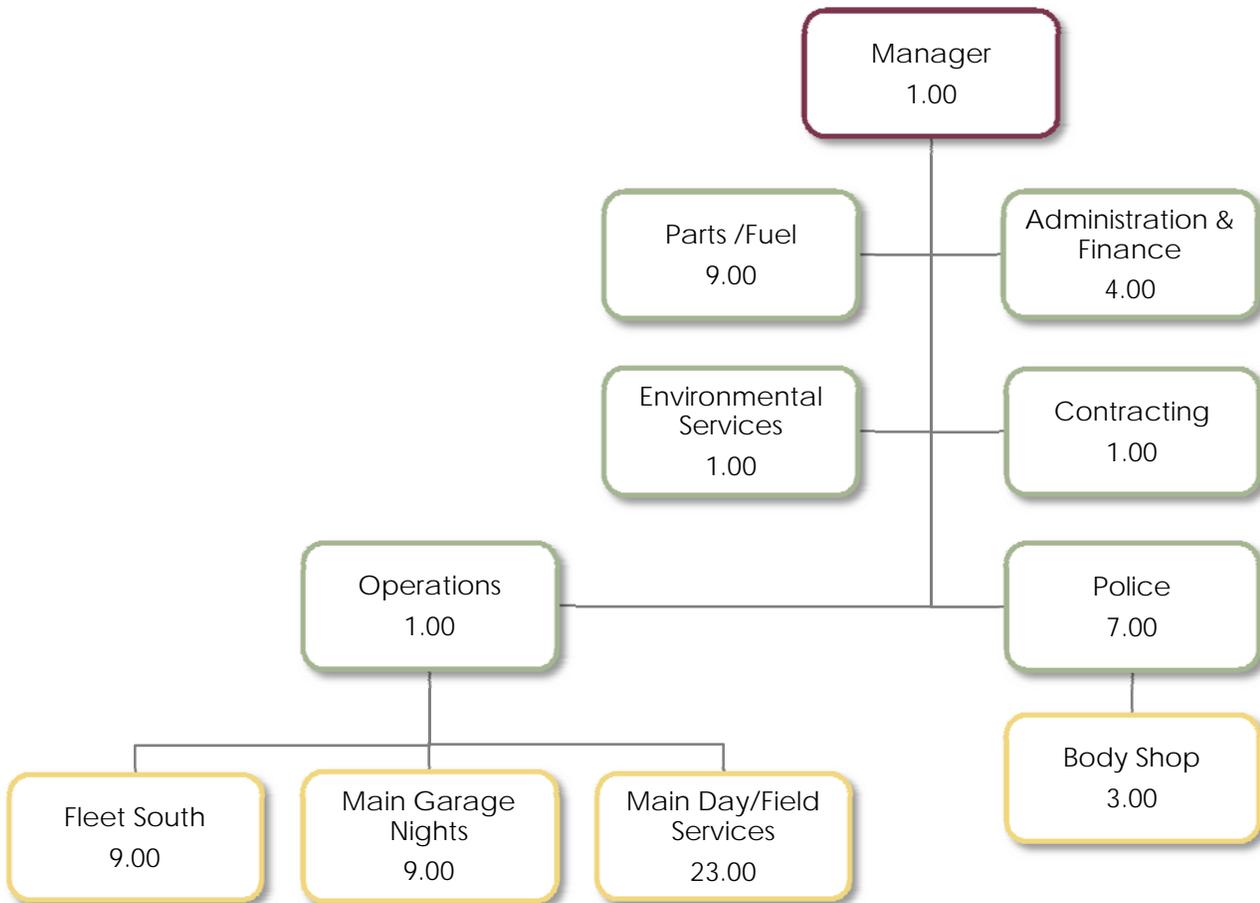
- Transfer 1.50 positions from PSST to Fleet Fund.
- Reduce operating by \$2.4 million for fuel costs due to price lock on fuel and to bring appropriation in line with current actual costs.

Fleet Management

Fleet Management maintains over 4,500 vehicles and pieces of equipment for the City of Colorado Springs, Colorado Springs Utilities, Pikes Peak Rural Transportation Authority (PPRTA), and other City Enterprises. Our technicians perform service on over 50 different types of equipment and vehicles at eight different locations, provide mobile repairs and fuel delivery, and operate a full-service body shop operation.

Fleet provides adequate inventory and reliable sources for parts, supplies, and fuels to help control downtime and ensure the operations, fuel, and maintenance requirements for all customers are met. Fleet operates two shifts and provides support to our customers during emergencies and snowstorms.

The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2012 and changes occurring as part of the 2013 Budget for each Fund including PSST and the Internal Support Services Fleet Fund.



The sections below provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2012 and changes occurring as part of the 2013 Budget for each Fund including PSST and the Internal Support Services Fleet Fund.

PSST	Use of Funds	2010 Actual	2011 Actual	2012 Original Budget	* 2012 Amended Budget	2013 Budget	2013 Budget - * 2012 Amended Budget
	Salary/Benefits/Pensions	\$109,892	\$97,327	\$104,995	\$104,995	\$0	(\$104,995)
	Operating	736	906	2,459	2,459	0	(2,459)
	Capital Outlay	0	0	2,330	2,330	0	(2,330)
	Total	\$110,628	\$98,233	\$109,784	\$109,784	\$0	(\$109,784)
	Positions	2011 Budget	2012 Original Budget	* 2012 Amended Budget	2013 Budget	2013 Budget - * 2012 Amended Budget	
	Associate Fleet Technician	1.50	1.50	1.50	0.00	(1.50)	
	Total Positions	1.50	1.50	1.50	0.00	(1.50)	

Funding Changes	During 2012	* 2012 Amended - 2012 Original Budget
	None	\$0
	Total During 2012	\$0
	For 2013	2013 Budget - * 2012 Amended Budget
	Eliminate PSST funding for two positions.	(\$109,784)
	Total For 2013	(\$109,784)

Position Changes	During 2012	* 2012 Amended - 2012 Original Budget
	None	0.00
	Total During 2012	0.00
	For 2013	2013 Budget - * 2012 Amended Budget
	Transfer 1.50 positions from PSST fund to Fleet Fund	(1.50)
	Total For 2013	(1.50)

* 2012 Amended Budget same as Original Budget as of 8/30/2012.

Support Services / Fleet Fund	Source of Funds	2010 Actual	2011 Actual	2012 Original Budget	* 2012 Amended Budget	2013 Budget	2013 Budget - * 2012 Amended Budget
	Restitution	\$83	\$1,809	\$0	\$0	\$0	\$0
	Enterprise Fund						
	Utilities	6,955,050	6,508,909	8,051,130	8,051,130	6,972,674	(1,078,456)
	City Other						
	Departments	5,478,434	5,546,336	6,341,809	6,341,809	5,506,948	(834,861)
	City Police Unit	2,215,289	2,237,629	2,564,409	2,564,409	2,108,018	(456,391)
	Other Revenue	222,020	519,092	257,106	257,106	183,236	(73,870)
	Special Funds						
	Miscellaneous	1,508,175	1,006,734	1,745,855	1,745,855	1,459,397	(286,458)
Sale of Property	0	8,000	0	0	0	0	
Total	\$16,379,051	\$15,828,509	\$18,960,309	\$18,960,309	\$16,230,273	(\$2,730,036)	
Use of Funds	2010 Actual	2011 Actual	2012 Original Budget	* 2012 Amended Budget	2013 Budget	2013 Budget - * 2012 Amended Budget	
Salary/Benefits/ Pensions	\$4,884,413	\$4,593,294	\$4,643,584	\$4,643,584	\$4,821,831	\$178,247	
Operating	8,477,075	10,820,420	13,815,802	13,815,802	11,200,227	(2,615,575)	
Capital Outlay	304,338	297,514	500,923	500,923	208,215	(292,708)	
Total	\$13,665,826	\$15,711,228	\$18,960,309	\$18,960,309	\$16,230,273	(\$2,730,036)	

* 2012 Amended Budget same as Original Budget as of 8/30/2012.

Fleet Positions	Position Title	2011 Budget	2012 Original Budget	* 2012 Amended Budget	2013 Budget	2013 Budget - * 2012 Amended Budget
	Administrative Technician	0.00	1.00	1.00	1.00	0.00
	Analyst I	1.00	1.00	1.00	1.00	0.00
	Analyst II	1.00	0.00	0.00	0.00	0.00
	Assistant Fleet Technician	1.00	1.00	1.00	1.00	0.00
	Associate Fleet Technician	15.50	15.50	15.50	15.00	(0.50)
	Body Shop Technician	1.00	1.00	1.00	1.00	0.00
	Contracts Technician	0.00	1.00	1.00	1.00	0.00
	Division Manager	1.00	1.00	1.00	1.00	0.00
	Health Coordinator	1.00	1.00	1.00	1.00	0.00
	Equipment Operator III	2.00	2.00	2.00	1.00	(1.00)
	Fleet Finance Manager	1.00	1.00	1.00	1.00	0.00
	Fleet Inventory Specialist	1.00	1.00	1.00	1.00	0.00
	Fleet Supervisor	5.00	5.00	5.00	5.00	0.00
	Fleet Technician	20.00	20.00	20.00	22.00	2.00
	Office Specialist	2.00	2.00	2.00	2.00	0.00
	Parts/Supply Specialist	5.00	4.00	4.00	4.00	0.00
	Senior Analyst	0.00	1.00	1.00	1.00	0.00
	Senior Driver	0.00	0.00	0.00	1.00	1.00
	Senior Fleet Technician	5.00	5.00	5.00	5.00	0.00
Senior Office Specialist	2.00	1.00	1.00	1.00	0.00	
Senior Parts Specialist	1.00	1.00	1.00	1.00	0.00	
Technician	1.00	1.00	1.00	1.00	0.00	
Total Positions	66.50	66.50	66.50	68.00	1.50	

Funding Changes	During 2012	* 2012 Amended - 2012 Original Budget
	None	\$0
	Total During 2012	\$0
	For 2013	2013 Budget - * 2012 Amended Budget
	Increase salary, benefits, pensions and operating due to the transfer of 1.50 positions from the PSST fund	\$109,784
	Increase salary, benefits and pensions to properly reflect current actual costs of filled positions	73,252
	Reduce cost of fuel purchased for resale due to price lock on fuel costs and to bring appropriation in line with current actual costs	(2,410,283)
	Reduce operating and capital outlay to properly reflect current actual costs	(502,789)
Total For 2013	(\$2,730,036)	

* 2012 Amended Budget same as Original Budget as of 8/30/2012.

Position Changes	During 2012	* 2012 Amended - 2012 Original Budget
	None	0.00
	Total During 2012	0.00
	For 2013	2013 Budget - * 2012 Amended Budget
	Transfer 1.50 positions from PSST fund to Fleet Fund	1.50
	Total For 2013	1.50

* 2012 Amended Budget same as Original Budget as of 8/30/2012.

**City of Colorado Springs
Budget Detail Report**

501 SUPPORT SERVICES
Fleet

Account #	Description	2010 Actuals	2011 Actuals	2012 Budget	2013 Budget	2012 Budget to 2013 Budget \$ Change	2012 Budget to 2013 Budget % Change
51205	CIVILIAN SALARIES	3,425,800	3,254,558	3,353,354	3,431,700	78,346	2.34%
51210	OVERTIME	122,682	118,835	88,349	120,154	31,805	36.00%
51220	SEASONAL TEMPORARY	6,519	0	24,128	0	(24,128)	-100.00%
51230	SHIFT DIFFERENTIAL	11,804	11,104	13,250	11,206	(2,044)	-15.43%
51235	STANDBY	13,561	9,698	11,943	10,369	(1,574)	-13.18%
51240	RETIREMENT TERMINATION SICK	8,561	13,127	0	0	0	0.00%
51245	RETIREMENT TERM VACATION	13,916	20,228	0	0	0	0.00%
51250	SPECIAL ASSIGNMENT PAY	0	0	616	0	(616)	-100.00%
51260	VACATION BUY PAY OUT	1,437	3,362	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(6,168)	(5,481)	0	0	0	0.00%
51610	PERA	472,720	456,904	452,703	450,140	(2,563)	-0.57%
51615	WORKERS COMPENSATION	84,221	67,195	138,742	140,066	1,324	0.95%
51620	EQUITABLE LIFE INSURANCE	10,147	9,428	10,437	9,637	(800)	-7.67%
51625	VISION CARE	3,535	0	0	0	0	0.00%
51640	DENTAL INSURANCE	28,937	24,117	28,633	25,613	(3,020)	-10.55%
51655	RETIRED EMP MEDICAL INS	48,288	48,764	0	0	0	0.00%
51665	CASH BACK	4,003	3,653	0	0	0	0.00%
51670	PARKING FOR EMPLOYEES	0	0	100	100	0	0.00%
51690	MEDICARE	48,633	47,032	50,859	49,989	(870)	-1.71%
51695	CITY EPO MEDICAL PLAN	585,817	510,369	470,470	572,857	102,387	21.76%
51696	ADVANTAGE HD MED PLAN	0	365	0	0	0	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	0	36	0	0	0	0.00%
Total Salaries and Benefits		4,884,413	4,593,294	4,643,584	4,821,831	178,247	3.84%
52110	OFFICE SUPPLIES	6,258	2,806	4,314	3,200	(1,114)	-25.82%
52115	MEDICAL SUPPLIES	0	139	121	159	38	31.40%
52120	COMPUTER SOFTWARE	5,464	14,526	11,173	5,200	(5,973)	-53.46%
52122	CELL PHONES EQUIP AND SUPPLIES	751	34	405	316	(89)	-21.98%
52125	GENERAL SUPPLIES	468	1,650	1,487	1,481	(6)	-0.40%
52135	POSTAGE	82	42	71	130	59	83.10%
52140	WEARING APPAREL	8,055	10,524	8,005	13,320	5,315	66.40%
52145	PAINT AND CHEMICAL	205	60	0	0	0	0.00%
52155	AUTOMOTIVE	11,613	21,943	11,258	15,265	4,007	35.59%
52165	LICENSES AND TAGS	3,086	4,038	3,009	10,876	7,867	261.45%
52175	SIGNS	120	0	0	0	0	0.00%
52190	JANITORIAL SUPPLIES	7,024	5,696	9,345	7,000	(2,345)	-25.09%
52195	ENVIRONMENTAL SUPPLIES ETC	2,910	2,198	2,626	2,782	156	5.94%
52220	MAINT OFFICE MACHINES	1,010	197	321	0	(321)	-100.00%
52235	MAINT MACHINERY AND APPARATUS	51,840	54,994	70,306	59,695	(10,611)	-15.09%
52265	MAINT BUILDINGS AND STRUCTURE	1,251	1,500	7,760	2,709	(5,051)	-65.09%
52275	MAINT RUNWAYS	0	7	0	0	0	0.00%
52282	MAINT DATA COMMUNICATION	8,604	254	0	0	0	0.00%
52305	MAINT SOFTWARE	24,597	69,228	47,000	80,305	33,305	70.86%
52426	MUN FAC RUNOFF CONTROL	8,157	13,562	12,580	13,100	520	4.13%
52445	JANITORIAL SERVICES	19,160	19,415	16,624	19,500	2,876	17.30%
52450	LAUNDRY AND CLEANING SERVICES	33,821	29,186	28,063	31,350	3,287	11.71%
52575	SERVICES	74,466	155,745	98,004	158,800	60,796	62.03%
52590	TEMPORARY EMPLOYMENT	0	1,875	0	0	0	0.00%
52605	CAR MILEAGE	13	0	0	0	0	0.00%
52615	DUES AND MEMBERSHIP	916	1,269	728	785	57	7.83%
52625	MEETING EXPENSES IN TOWN	796	1,044	458	1,000	542	118.34%
52630	TRAINING	14,125	12,358	11,190	2,700	(8,490)	-75.87%
52645	SUBSCRIPTIONS	1,268	503	1,154	978	(176)	-15.25%
52655	TRAVEL OUT OF TOWN	1,915	2,026	1,694	2,000	306	18.06%
52705	COMMUNICATIONS	35,928	35,354	31,757	36,400	4,643	14.62%
52725	RENTAL OF PROPERTY	389,467	386,640	390,000	389,824	(176)	-0.05%
52735	TELEPHONE LONG DIST CALLS	357	477	466	475	9	1.93%
52736	CELL PHONE AIRTIME	97	26	127	45	(82)	-64.57%
52738	CELL PHONE BASE CHARGES	7,996	8,351	6,841	8,556	1,715	25.07%
52740	GENERAL INSURANCE-CITY	0	0	0	239	239	0.00%
52746	UTILITIES ELECTRIC	47,906	57,374	47,964	62,640	14,676	30.60%
52747	UTILITIES GAS	20,981	21,390	21,226	22,660	1,434	6.76%

Account #	Description	2010 Actuals	2011 Actuals	2012 Budget	2013 Budget	2012 Budget to 2013 Budget \$ Change	2012 Budget to 2013 Budget % Change
52748	UTILITIES SEWER	1,723	2,046	1,370	2,100	730	53.28%
52749	UTILITIES WATER	2,371	3,305	1,311	3,808	2,497	190.47%
52755	COMMUNICATIONS EQUIPMENT	352	0	0	0	0	0.00%
52765	LEASE PURCHASE PAYMENTS	2,743	2,743	3,000	2,743	(257)	-8.57%
52775	MINOR EQUIPMENT	36,873	25,286	24,005	25,500	1,495	6.23%
52776	PRINTER CONSOLIDATION COST	0	0	0	9,210	9,210	0.00%
52777	TOOL ALLOWANCE	0	11,000	11,250	24,475	13,225	117.56%
52795	RENTAL OF EQUIPMENT	24,660	29,892	23,180	27,127	3,947	17.03%
52805	ADMIN PRORATED CHARGES	538,308	307,476	324,672	307,476	(17,196)	-5.30%
52872	MAINT FLEET VEHICLES EQP	105,600	126,607	140,024	154,026	14,002	10.00%
52874	OFFICE SERVICES PRINTING	745	1,010	1,884	1,161	(723)	-38.38%
52875	OFFICE SERVICES RECORDS	27	0	0	0	0	0.00%
52876	PASS THROUGH EXPENSES	34,878	59,920	39,535	61,000	21,465	54.29%
52880	PURCHASES FOR RESALE	0	6,558	0	0	0	0.00%
52881	PURCH FOR RESALE FUEL	2,933,640	5,529,783	8,102,301	5,692,018	(2,410,283)	-29.75%
52882	PURCH FOR RESALE COMMERCIAL	751,507	584,336	763,756	658,116	(105,640)	-13.83%
52883	PURCH FOR RESALE NON STCK PART	1,869,093	1,934,467	2,113,247	1,903,132	(210,115)	-9.94%
52884	PURCH FOR RESALE STOCK PARTS	1,371,008	1,257,685	1,407,348	1,360,825	(46,523)	-3.31%
52970	ENVIRON PROTECTION PROGRAM	12,840	1,875	12,842	14,020	1,178	9.17%
Total Operating Expenses		8,477,075	10,820,420	13,815,802	11,200,227	(2,615,575)	-18.93%
53020	COMPUTERS NETWORKS	101,560	28,410	5,000	0	(5,000)	-100.00%
53050	MACHINERY AND APPARATUS	202,778	269,104	495,923	208,215	(287,708)	-58.01%
Total Capital Outlay		304,338	297,514	500,923	208,215	(292,708)	-58.43%
Total Expenses		13,665,826	15,711,228	18,960,309	16,230,273	(2,730,036)	-14.40%

Totals may differ from narratives due to rounding.

**City of Colorado Springs
Budget Detail Report**

171 PUBLIC SAFETY SALES TAX

Fleet

Account #	Description	2010 Actuals	2011 Actuals	2012 Budget	2013 Budget	2012 Budget to 2013 Budget \$ Change	2012 Budget to 2013 Budget % Change
51205	CIVILIAN SALARIES	73,534	74,651	76,457	0	(76,457)	-100.00%
51210	OVERTIME	493	1,319	180	0	(180)	-100.00%
51230	SHIFT DIFFERENTIAL	0	104	0	0	0	0.00%
51235	STANDBY	615	672	400	0	(400)	-100.00%
51260	VACATION BUY PAY OUT	97	643	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(937)	(1,799)	0	0	0	0.00%
51610	PERA	12,885	8,400	9,816	0	(9,816)	-100.00%
51615	WORKERS COMPENSATION	1,899	2,109	2,128	0	(2,128)	-100.00%
51620	EQUITABLE LIFE INSURANCE	288	177	211	0	(211)	-100.00%
51625	VISION CARE	118	0	0	0	0	0.00%
51640	DENTAL INSURANCE	903	504	630	0	(630)	-100.00%
51665	CASH BACK	0	30	0	0	0	0.00%
51690	MEDICARE	1,323	889	1,037	0	(1,037)	-100.00%
51695	CITY EPO MEDICAL PLAN	18,674	9,628	14,135	0	(14,135)	-100.00%
Total Salaries and Benefits		109,892	97,327	104,994	0	(104,994)	-100.00%
52110	OFFICE SUPPLIES	0	0	400	0	(400)	-100.00%
52115	MEDICAL SUPPLIES	0	0	20	0	(20)	-100.00%
52125	GENERAL SUPPLIES	0	0	300	0	(300)	-100.00%
52140	WEARING APPAREL	0	0	320	0	(320)	-100.00%
52450	LAUNDRY AND CLEANING SERVICES	736	709	350	0	(350)	-100.00%
52705	COMMUNICATIONS	0	0	400	0	(400)	-100.00%
52740	GENERAL INSURANCE-CITY	0	0	239	0	(239)	-100.00%
52777	TOOL ALLOWANCE	0	0	430	0	(430)	-100.00%
65352	EMPLOYEE AWARDS PROGRAM	0	197	0	0	0	0.00%
Total Operating Expenses		736	906	2,459	0	(2,459)	-100.00%
53050	MACHINERY AND APPARATUS	0	0	2,330	0	(2,330)	-100.00%
Total Capital Outlay		0	0	2,330	0	(2,330)	-100.00%
Total Expenses		110,628	98,233	109,783	0	(109,783)	-100.00%

Totals may differ from narratives due to rounding.

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