

# Recreation and Administration

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## 2013 Breakthrough Strategies

- Increase Volunteerism: Measurable outcome: Increase park volunteer hours from 140,000 to over 200,000 in 2013.

## All Funds Summary

All Funds	Use of Funds	2011 Actual	2012 Original Budget	* 2012 Amended Budget	2013 Budget	2013 Budget - * 2012 Amended Budget
	General Fund	\$4,289,636	\$4,722,774	\$5,323,171	\$5,353,994	\$30,823
Grants Fund	750,000	750,000	750,000	1,000,000	250,000	
<b>All Funds Total</b>	<b>\$5,039,636</b>	<b>\$5,472,774</b>	<b>\$6,073,171</b>	<b>\$6,353,994</b>	<b>\$280,823</b>	
General Fund	29.75	25.75	23.00	24.25	1.25	
TOPS Fund	0.75	0.75	0.75	0.50	(0.25)	
Gift Trust Fund	0.00	1.00	1.00	1.00	0.00	
<b>Total Positions</b>	<b>30.50</b>	<b>27.50</b>	<b>24.75</b>	<b>25.75</b>	<b>1.00</b>	

\* 2012 Amended Budget includes changes from Original Budget as of 8/30/2012.

## Significant Financial and Staff Modifications vs. 2012

- Change in accounting procedures eliminates salary reimbursements.
- Increase operating to fund YMCA/Pool contract.
- Increase Salaries/Benefits/Pensions to fund one Volunteer Coordinator position.
- Increase funding for pool maintenance.

## Recreation and Administration

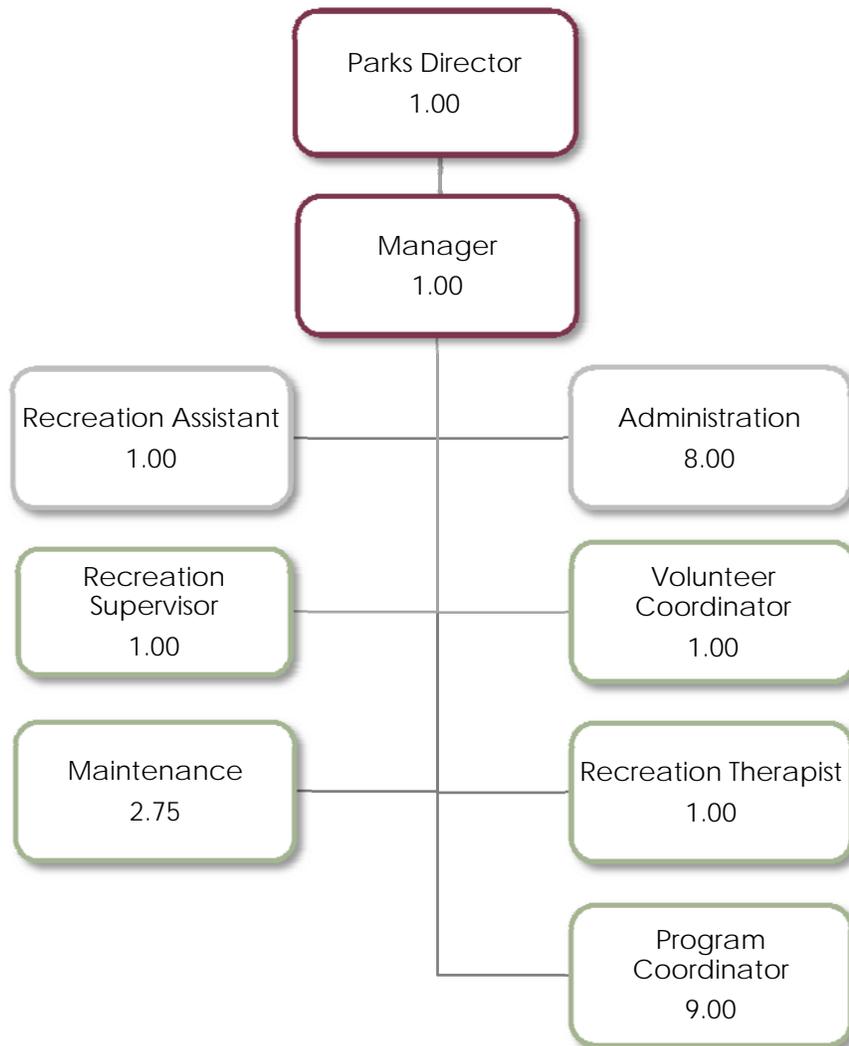
The Recreation and Administration Division provides a myriad of recreational programs, human services and special events to citizens and visitors alike. The Division is responsible for the Sertich Ice Center and all ice-related programs; the Historic City Auditorium; Deerfield Hills, Hillside and Meadows Park Community Centers; adult, youth and community sports programs; and the therapeutic recreation program.

The Administration portion of the division provides centralized support to the various operating divisions as well as manages multiple internal and external programs. General services include accounts payable, clerical support, and personnel staffing in coordination with the Human Resources Department. Administration is also the primary interface between the public and the Department. Staff processes reservations for the Department's rental facilities, coordinates close to 200 special events, recruits and manages almost 2,500 volunteers, and responds to thousands of citizen inquiries about programs and facilities. Administration also cultivates public/private partnerships that allow the City to strengthen and expand programs, acquire natural areas, and build facilities.

The Division manages the operations of the following (General Fund support shown only):

Recreation Program Budgets *	2010 Actual	2011 Actual	2012 Budget	2013 Budget
Deerfield Community Center	\$225,604	\$256,383	\$258,999	\$303,341
Westside Community Center	85,219	75,000	75,000	75,000
Meadows Park Community Center	261,023	242,500	256,625	268,594
Hillside Community Center	339,394	330,251	352,974	394,924
Therapeutic Recreation	179,344	344,873	332,790	411,919
Community Programs	128,239	103,121	83,552	104,387
City Auditorium	132,729	358,749	284,780	180,352
Youth Sports	713,518	640,149	640,149	599,839
Adult Sports	363,350	428,743	428,002	356,091
Aquatics	996,924	682,079	682,079	1,070,964
Sertich Ice Center	671,753	708,778	689,778	651,239
<b>Total Recreation Programs</b>	<b>\$4,097,097</b>	<b>\$4,170,626</b>	<b>\$4,084,728</b>	<b>\$4,416,650</b>

\* The Administration budget is not listed here therefore the total will not match the General Fund totals found on the next page.



The sections on the following pages provide a summary of the Budget, authorized positions, changes that occurred after the budget was implemented for 2012, and changes occurring as part of the 2013 Budget for each fund including General Fund, TOPS Fund, Grant Fund, and Gift Trust Fund.

	2010	2011	2012	* 2012	2013	2013 Budget -
	Actual	Actual	Original Budget	Amended Budget	Budget	* 2012 Amended Budget
<b>Use of Funds</b>						
Salary/Benefits/ Pensions	\$3,274,696	\$3,041,645	\$3,061,778	\$3,237,175	\$2,836,089	(\$401,086)
Operating	1,430,058	1,247,991	1,660,996	2,085,996	2,487,405	401,409
Capital Outlay	0	0	0	0	30,500	30,500
<b>Total</b>	<b>\$4,704,754</b>	<b>\$4,289,636</b>	<b>\$4,722,774</b>	<b>\$5,323,171</b>	<b>\$5,353,994</b>	<b>\$30,823</b>
	2011	2012	* 2012	2013	2013 Budget -	
<b>Position Title</b>	<b>Budget</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Budget</b>	<b>* 2012 Amended Budget</b>	
Administrative Technician	2.75	4.75	4.75	3.75	(1.00)	
Maintenance Services Worker	1.75	1.75	1.75	1.75	0.00	
Maintenance Technician II	2.00	0.00	0.00	0.00	0.00	
Office Specialist	2.00	2.00	2.00	1.00	(1.00)	
Parks Administration Manager	1.00	1.00	1.00	1.00	0.00	
Parks, Recreation and Cultural Services Director	1.00	0.00	0.00	1.00	1.00	
Program Coordinator	7.00	8.00	8.00	8.00	0.00	
Public Communications Specialist II	1.00	1.00	1.00	1.00	0.00	
Recreation Assistant	3.00	2.00	1.00	1.00	0.00	
Recreation Services Manager	1.00	0.00	0.00	0.00	0.00	
Recreation Supervisor	1.00	1.00	1.00	1.00	0.00	
Recreation Therapist	1.00	1.00	1.00	1.00	0.00	
Senior Analyst	0.50	0.50	0.50	0.75	0.25	
Senior Office Specialist	3.75	1.75	1.00	1.00	0.00	
Skilled Maintenance Technician	1.00	1.00	0.00	1.00	1.00	
Volunteer Coordinator	0.00	0.00	0.00	1.00	1.00	
<b>Total Positions</b>	<b>29.75</b>	<b>25.75</b>	<b>23.00</b>	<b>24.25</b>	<b>1.25</b>	

\* 2012 Amended Budget includes changes from Original Budget as of 8/30/2012.

<b>Funding Changes</b>	<b>During 2012</b>	<b>* 2012 Amended - 2012 Original Budget</b>
	Transfer of Salaries/Benefits/Pensions for Planning, Parks, Public Works Director from City Engineering	\$175,397
	Increase in operating for YMCA/Pool contract	425,000
	<b>Total During 2012</b>	<b>\$600,397</b>
	<b>For 2013</b>	<b>2013 Budget - * 2012 Amended Budget</b>
	Eliminate one-time project expenditures	(\$600,397)
	Increase Salaries/Benefits/Pension for one Volunteer Coordinator position	78,125
	Reduce Salaries/Benefits/Pensions to fund current actual costs of filled positions	(56,441)
	Increase for YMCA/Pool contract	579,036
	Increase to maintenance associated with pools	30,500
<b>Total For 2013</b>	<b>\$30,823</b>	

<b>Position Changes</b>	<b>During 2012</b>	<b>* 2012 Amended - 2012 Original Budget</b>
	None	0.00
	<b>Total During 2012</b>	<b>0.00</b>
	<b>For 2013</b>	<b>2013 Budget - * 2012 Amended Budget</b>
	Add one Volunteer Coordinator position	1.00
	Transfer 0.25 of a Senior Analyst from the TOPS Fund to the General Fund	0.25
<b>Total For 2013</b>	<b>1.25</b>	

<b>TOPS Fund</b>		2011	2012	* 2012	2013	2013 Budget -
	<b>Position Title</b>	<b>Budget</b>	<b>Original</b>	<b>Amended</b>	<b>Budget</b>	<b>* 2012 Amended</b>
			<b>Budget</b>	<b>Budget</b>		<b>Budget</b>
	Senior Analyst	0.50	0.50	0.50	0.25	-0.25
	Administrative Technician	0.25	0.25	0.25	0.25	0.00
	<b>Total Positions</b>	<b>0.75</b>	<b>0.75</b>	<b>0.75</b>	<b>0.50</b>	<b>-0.25</b>
The positions above report to the Parks Recreation and Administration department, but funding is in the TOPS Fund listed in the Parks Operations and Development budget.						

<b>Grant Funds</b>	<b>Use of Funds</b>	2010	2011	2012	* 2012	2013	2013 Budget -
		<b>Actual</b>	<b>Actual</b>	<b>Original</b>	<b>Amended</b>	<b>Budget</b>	<b>* 2012 Amended</b>
				<b>Budget</b>	<b>Budget</b>		<b>Budget</b>
	Salary/Benefits/ Pensions	\$0	\$0	\$0	\$0	\$0	\$0
	Operating	0	750,000	750,000	750,000	1,000,000	250,000
	Capital Outlay	0	0	0	0	0	0
	<b>Total</b>	<b>\$0</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$1,000,000</b>	<b>\$250,000</b>

<b>Gift Trust</b>		2011	2012	* 2012	2013	2013 Budget -
	<b>Position Title</b>	<b>Budget</b>	<b>Original</b>	<b>Amended</b>	<b>Budget</b>	<b>* 2012 Amended</b>
			<b>Budget</b>	<b>Budget</b>		<b>Budget</b>
	<b>Total Positions</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

\* 2012 Amended Budget includes changes from Original Budget as of 8/30/2012.

## City of Colorado Springs Budget Detail Report

001 GENERAL FUND

Parks - Recreation and Admin

Account #	Description	2010 Actuals	2011 Actuals	2012 Budget	2013 Budget	2012 Budget to	2012 Budget to
						2013 Budget	2013 Budget
						\$ Change	% Change
51205	CIVILIAN SALARIES	1,474,160	1,392,431	1,344,442	1,466,222	121,780	9.06%
51210	OVERTIME	4,725	1,763	5,600	3,480	(2,120)	-37.86%
51220	SEASONAL TEMPORARY	960,623	1,046,117	1,157,479	974,296	(183,183)	-15.83%
51230	SHIFT DIFFERENTIAL	1,573	1,169	1,231	750	(481)	-39.07%
51245	RETIREMENT TERM VACATION	62,250	0	0	0	0	0.00%
51260	VACATION BUY PAY OUT	3,132	1,429	0	0	0	0.00%
51299	SALARIES REIMBURSEMENTS	(600)	(6,190)	(56,183)	0	56,183	-100.00%
51600	BENEFITS	0	0	0	87,402	87,402	0.00%
51610	PERA	365,704	322,200	340,345	193,708	(146,637)	-43.08%
51612	RETIREMENT HEALTH SAVINGS	31,552	0	0	0	0	0.00%
51615	WORKERS COMPENSATION	63,133	48,973	43,080	14,803	(28,277)	-65.64%
51620	EQUITABLE LIFE INSURANCE	4,404	3,657	3,675	4,132	457	12.44%
51625	VISION CARE	1,664	0	0	0	0	0.00%
51640	DENTAL INSURANCE	14,263	8,932	9,015	9,570	555	6.16%
51665	CASH BACK	485	1,699	4,940	0	(4,940)	-100.00%
51670	PARKING FOR EMPLOYEES	(20)	0	0	650	650	0.00%
51690	MEDICARE	36,642	33,673	18,022	20,631	2,609	14.48%
51695	CITY EPO MEDICAL PLAN	251,006	185,095	190,132	191,448	1,316	0.69%
51696	ADVANTAGE HD MED PLAN	0	639	0	26,832	26,832	0.00%
51697	HRA BENEFIT TO ADV MED PLAN	0	58	0	2,250	2,250	0.00%
<b>Total Salaries and Benefits</b>		<b>3,274,696</b>	<b>3,041,645</b>	<b>3,061,778</b>	<b>2,996,174</b>	<b>(65,604)</b>	<b>-2.14%</b>
52105	MISCELLANEOUS OPERATING	15,477	5,935	8,932	0	(8,932)	-100.00%
52110	OFFICE SUPPLIES	11,410	7,986	14,624	14,053	(571)	-3.90%
52111	PAPER SUPPLIES	99	317	2,250	3,118	868	38.58%
52115	MEDICAL SUPPLIES	122	0	50	50	0	0.00%
52120	COMPUTER SOFTWARE	900	23,936	1,200	0	(1,200)	-100.00%
52122	CELL PHONES EQUIP AND SUPPLIES	82	164	70	730	660	942.86%
52125	GENERAL SUPPLIES	23,576	46,581	65,809	38,839	(26,970)	-40.98%
52135	POSTAGE	9,378	19,893	25,467	3,135	(22,332)	-87.69%
52140	WEARING APPAREL	1,948	3,024	5,900	3,850	(2,050)	-34.75%
52145	PAINT AND CHEMICAL	19,236	16,131	18,500	8,545	(9,955)	-53.81%
52155	AUTOMOTIVE	0	(740)	0	200	200	0.00%
52165	LICENSES AND TAGS	438	393	500	0	(500)	-100.00%
52175	SIGNS	109	128	250	0	(250)	-100.00%
52190	JANITORIAL SUPPLIES	6,094	11,198	5,700	14,700	9,000	157.89%
52220	MAINT OFFICE MACHINES	0	0	250	0	(250)	-100.00%
52225	MAINT COMPUTER SOFTWARE	375	82	2,600	0	(2,600)	-100.00%
52230	MAINT FURNITURE AND FIXTURES	861	1,204	1,400	1,400	0	0.00%
52235	MAINT MACHINERY AND APPARATUS	9,165	2,580	7,150	1,000	(6,150)	-86.01%
52265	MAINT BUILDINGS AND STRUCTURE	20,486	20,132	120,250	122,595	2,345	1.95%
52275	MAINT RUNWAYS	2,580	0	0	0	0	0.00%
52305	MAINT SOFTWARE	0	0	0	6,672	6,672	0.00%
52405	ADVERTISING SERVICES	1,071	23,702	20,000	39,628	19,628	98.14%
52410	BUILDING SECURITY SERVICES	35,131	32,970	26,001	33,171	7,170	27.58%
52420	EMPLOYEE SERVICES	122	0	0	0	0	0.00%
52425	ENVIRONMENTAL SERVICES	0	378	0	0	0	0.00%
52435	GARBAGE REMOVAL SERVICES	0	0	0	3,029	3,029	0.00%
52445	JANITORIAL SERVICES	454	0	0	400	400	0.00%
52450	LAUNDRY AND CLEANING SERVICES	8,388	5,668	6,700	2,000	(4,700)	-70.15%
52465	MISCELLANEOUS SERVICES	582	7,074	14,019	18,806	4,787	34.15%
52560	PARKING SERVICES	0	23	0	0	0	0.00%
52565	PEST CONTROL	634	838	770	758	(12)	-1.56%
52573	CREDIT CARD FEES	33,322	32,251	28,827	17,840	(10,987)	-38.11%
52575	SERVICES	143,794	86,739	230,196	165,227	(64,969)	-28.22%
52579	INSPECTIONS	0	622	100	220	120	120.00%
52583	PROGRAM SUPPORT	0	0	0	617,934	617,934	0.00%
52595	TRANSPORTATION SERVICES	1,088	0	0	0	0	0.00%
52605	CAR MILEAGE	6,415	4,397	10,100	10,999	899	8.90%
52615	DUES AND MEMBERSHIP	1,343	1,279	1,195	1,580	385	32.22%
52625	MEETING EXPENSES IN TOWN	490	1,361	2,250	6,179	3,929	174.62%
52630	TRAINING	96	2,584	2,600	6,445	3,845	147.88%
52645	SUBSCRIPTIONS	174	207	200	200	0	0.00%
52655	TRAVEL OUT OF TOWN	217	1,557	898	5,750	4,852	540.31%
52705	COMMUNICATIONS	93	0	0	0	0	0.00%

Account #	Description	2010 Actuals	2011 Actuals	2012 Budget	2013 Budget	2012 Budget to	2012 Budget to
						2013 Budget	2013 Budget
						\$ Change	% Change
52735	TELEPHONE LONG DIST CALLS	882	879	850	850	0	0.00%
52736	CELL PHONE AIRTIME	532	72	279	240	(39)	-13.98%
52738	CELL PHONE BASE CHARGES	3,858	2,457	1,425	5,649	4,224	296.42%
52740	GENERAL INSURANCE-CITY	4,800	4,950	5,250	4,950	(300)	-5.71%
52745	UTILITIES	0	(21,000)	15,199	0	(15,199)	-100.00%
52746	UTILITIES ELECTRIC	308,771	291,133	261,288	381,932	120,644	46.17%
52747	UTILITIES GAS	186,283	87,088	104,454	154,139	49,685	47.57%
52748	UTILITIES SEWER	61,598	5,939	46,672	47,961	1,289	2.76%
52749	UTILITIES WATER	61,095	56,510	55,982	92,731	36,749	65.64%
52775	MINOR EQUIPMENT	5,539	4,027	7,950	10,450	2,500	31.45%
52776	PRINTER CONSOLIDATION COST	0	0	8,196	13,299	5,103	62.26%
52795	RENTAL OF EQUIPMENT	10,599	7,586	1,900	900	(1,000)	-52.63%
52874	OFFICE SERVICES PRINTING	10,372	7,569	10,591	9,670	(921)	-8.70%
52875	OFFICE SERVICES RECORDS	644	513	400	1,330	930	232.50%
52880	PURCHASES FOR RESALE	1,152	1,481	0	0	0	0.00%
60108	MAYORS TEENS	0	16,704	1,500	0	(1,500)	-100.00%
65352	EMPLOYEE AWARDS PROGRAM	231	0	0	0	0	0.00%
65365	HEALTH PROGRAMS	0	(225)	0	0	0	0.00%
65368	MISC SPORTS	4,445	6,161	12,052	4,800	(7,252)	-60.17%
65369	SOFTBALL	180,030	220,534	196,471	157,693	(38,778)	-19.74%
65370	SOCCER	52,052	59,353	80,174	86,174	6,000	7.48%
65371	BASKETBALL	18,319	8,936	23,412	15,250	(8,162)	-34.86%
65373	FOOTBALL	87,366	76,081	112,701	96,768	(15,933)	-14.14%
65375	VOLLEYBALL	37,074	21,208	48,677	26,805	(21,872)	-44.93%
65379	HIGH SCHOOL HOCKEY	6,318	6,318	8,500	8,500	0	0.00%
65383	EARLY CHILDHOOD	1,430	1,132	1,250	1,250	0	0.00%
65385	TEENS PROGRAM	3,389	2,146	3,000	3,200	200	6.67%
65389	COMMUNITY SENIOR PROGRAM	0	265	0	3,700	3,700	0.00%
65391	YOUTH SERVICES PROGRAMS	10,000	7,833	12,000	12,250	250	2.08%
65395	THERAPEUTIC RECREATION PGMS	17,140	11,747	16,065	37,776	21,711	135.14%
65397	WHITE HSE RANCH EARLY CHILD	389	0	0	0	0	0.00%
<b>Total Operating Expenses</b>		<b>1,430,058</b>	<b>1,247,991</b>	<b>1,660,996</b>	<b>2,327,320</b>	<b>666,324</b>	<b>40.12%</b>
53030	FURNITURE AND FIXTURES	0	0	0	500	500	0.00%
53050	MACHINERY AND APPARATUS	0	0	0	30,000	30,000	0.00%
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>30,500</b>	<b>30,500</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>4,704,754</b>	<b>4,289,636</b>	<b>4,722,774</b>	<b>5,353,994</b>	<b>631,220</b>	<b>13.37%</b>

Totals may differ from narratives due to rounding.

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